

**MINUTES – WAYLAND SCHOOL COMMITTEE SUPERINTENDENT EVALUATION
June 24, 2019**

A meeting of the School Committee’s Superintendent Evaluation Subcommittee was called to order at 5:08 pm by Jeanne Downs.

Present were:
Jeanne Downs, chair
Ellen Grieco

1. Public Comment

There was no public comment.

2. Approval of Minutes

Ellen moved to approve the 5/17/19 and 11/30/18 minutes as written. Jeanne seconded the motion and it was passed unanimously (2-0).

3. Discussion of Process for 2018-2019 Evaluation of Superintendent Including Schedule for Completing Evaluation Form

The subcommittee discussed the process for the evaluation meeting occurring later that evening including Jeanne introducing each topic and leaving time for Dr. Unobskey to respond before moving on. Also discussed was the order/process of discussion of the goals, standards and ratings.

4. Adjournment

Jeanne moved to adjourn the meeting at 5:30 pm. Ellen seconded the motion and it passed unanimously (2-0).

Respectfully submitted,

Jeanne Downs

Corresponding Documents:
-Draft 11/30/18 and 5/17/19 minutes